

MAIL TO:
Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470
Telephone: (916) 445-2021

WEB SITE ADDRESS:
<http://ag.ca.gov/charities/>

**CHARITY
REGISTRATION FORM
STATE OF CALIFORNIA
OFFICE OF THE ATTORNEY GENERAL
REGISTRY OF CHARITABLE TRUSTS**
(Government Code Section 12580-12599.7)
(CT-1)



WHO MUST FILE

Every charitable (public benefit) corporation, association and trustee holding assets for charitable purposes or doing business in the State of California must register with the Attorney General, except those exempted by Section 12583. Corporations that are organized primarily as a hospital, a school, or a religious organization are exempted by Section 12583. If exemption is claimed, furnish complete substantiating details.

WHEN TO FILE

Pursuant to Section 12585, registration is required of every trustee subject to the Uniform Supervision of Trustees for Charitable Purposes Act within thirty days after receipt of assets (cash or other forms of property) for the charitable purposes for which organized.

RECEIPT OF ASSETS (Item 4)

Enter the date that the organization first received assets (funds, property, etc.). Registration with the Attorney General is required within thirty days of receipt of assets.

The organization will be required to file financial reports annually. All organizations must file the Registration/Renewal Fee Report (RRF-1) within four months and fifteen days after the end of the organization's accounting period. Organizations with \$25,000 or more in either gross receipts or total assets are also required to file either the IRS Form 990, 990-EZ, or 990-PF. Forms can be found on the Charitable Trusts' web site at <http://ag.ca.gov/charities/>.

WHERE TO FILE

Forward the completed form with attachments to the Registry of Charitable Trusts, P.O. Box 903447, Sacramento, CA 94203-4470. Retain one copy for your records.

If additional information is required, please refer to the Uniform Supervision of Trustees and Fundraisers for Charitable Purposes Act (Government Code Sections 12580-12599.5), the Administrative Rules and Regulations pursuant to the Act (California Code of Regulations, Title 11, Sections 300-312).

If you have questions regarding registration, or need assistance, you can reach us by telephone at (916) 445-2021, or fax at (916) 444-3651.